



Ref.No .....

Date:.....

MMCC/ADMIS/SUB/04/25

01.09.2025

## **NOTICE**

### **Verification of Documents for "Upgrade Round"**

Newly admitted students (CCF - Four Year/ Three Year - B.A./B.Sc./B.Com - UG courses) must appear for physical verification of documents with the proper and required sets of documents as per the following schedule:


All courses & all disciplines -- 4 September 2025 -- Room 4 -- Reporting Time: 12:30 p.m.

#### **List of Documents (Original & Self attested photocopy)**

1. Printout of application form (downloaded from wbcap.in).
2. Provisional Certificate of Admission (downloaded from wbcap.in).
3. Class XII mark sheet.
4. Class X admit card for age proof /birth certificate (for age proof).
5. Caste certificate (as per government rules), if applicable.
6. EWS certificate, where applicable.
7. PH certificate, where applicable.
8. Aadhar Card/ Passport as identity proof.
9. Class X Mark Sheet.
10. Payment Receipt.

  
Dr. Goutam Kumar Ghosh  
Principal  
M.M.C. College, Kolkata-3

Principal  
Maharaja Manindra Ch. College  
Kolkata-700 003

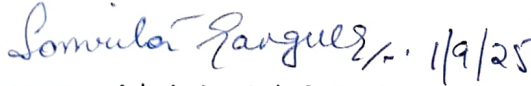
  
Dr. Somrita Ganguly  
Convener  
Admission Sub-Committee  
11/9/25

Ref. No. MMCC/ADMIS/SUB/04/25

Copy to:

1. Principal room
2. Head clerk/Office
3. Teachers Room
4. The Coordinator, IQAC
5. Convener, Service Book Sub-committee

Prosanta Das/2025

  
Convener, Admission Sub-Committee  
M.M.C. College, Kolkata - 3